CROFT JUNIOR SCHOOL

Teaching Assistant Application Pack

Welcome

I would like to welcome you, and thank you for considering this opportunity at Croft Junior School. It is a warm and welcoming school with fantastic children, positive and dedicated staff, serving a great community of people.

At Croft Junior School we have high expectations and strive for **excellence** in a caring, happy and safe environment where every child is valued. Our priority is to deliver high quality teaching and learning, whilst providing rich and enjoyable learning **opportunities**. We are an **inclusive** school and we believe that every child can succeed; we strive to remove any barriers to learning, enabling all children to celebrate personal achievements.

The partnership with our community is greatly important as we strive to offer wonderful learning opportunities for the children. The staff here at Croft Junior School provide an exciting, engaging and stimulating curriculum, enabling all learners to succeed and flourish, in a nurturing environment.

We offer our children a wide range of opportunities in all curriculum areas, giving importance to the basic skills of communication, language and literacy, numeracy, mathematics and computing. We really are an inclusive school and we value and promote diversity so that all those connected to our school, feel proud of their identity and are able to participate fully in school life.

A visit to our school is encouraged and warmly welcomed. It is best to visit on a working day whilst the children are at school - that is when you will see what we are really like. You will find professional staff and independent learners. Contact the school office to arrange an appointment. Everything you need should be in this application pack. Should you have any questions, click here to ask a question and we will be in touch.

Again, thank you for your interest in this exciting opportunity to join us on a fantastic journey.

Together we will succeed.

Mr Kite
Headteacher

TEACHING ASSISTANT - LEVEL 2

Contract: Permanent and/or Fixed Term
Start date: As soon as possible
Salary: Scale F (7-10) £26,403 pro rata (approximate salary - £17,000.0)
Hours: 31 hours per week, term-time only

THE ROLE

Croft Junior School is seeking to appoint a Teaching Assistant. This is an exciting opportunity for the school and community, a three-form entry junior school in Nuneaton, Warwickshire. The school has capacity for https://croftjuniorschool.wufoo.com/reports/360-feedback children.

We have high expectations and strive for excellence in a caring, happy and safe environment where every child is valued. Our priority is to deliver high quality teaching and learning, whilst providing rich and enjoyable learning opportunities. We are an inclusive school and we believe that every child can succeed through adaptive teaching; we work to remove any barriers to learning, enabling all children to celebrate personal achievements.

Our six school values are at the core of everything we do. They underpin our teaching and learning and provide an environment which prepares our learners as confident, happy citizens where together we will succeed. This is a wonderful opportunity to help further develop an innovative school, where children matter and staff care.

WE ARE LOOKING FOR SOMEONE WHO

- is aspiring to become, if not already, an excellent Teaching Assistant;
- is flexible, enthusiastic and willing to share ideas;
- is committed to supporting and enhancing the school's positive culture;
- is resourceful and dynamic;
- is committed to safeguarding the welfare of all young people.

WE ARE ABLE TO OFFER

- a strong vision of excellence, enjoyable experiences and an inclusive community;
- enthusiastic, motivated and friendly children;
- a committed, motivated and collaborative staff team;
- an attractive working environment;
- supportive parents;
- great opportunities for professional development;
- a considerate employer, supporting staff with flexible working opportunities.

KEY DATES

Closing Date: Tuesday, 22 September 2026 at 12:00
Interviews: Week commencing Monday, 28 September 2026

FURTHER INFORMATION AND APPLYING

Send completed applications to akeane@croftjuniorschool.co.uk

Please visit the Croft Junior School site (www.croftjuniorschool.co.uk) to find out more about Croft Junior School.
Visits to school are warmly encouraged.
Should you like an informal conversation, contact the headteacher, Mr Kite by clicking here.

This school is committed to safeguarding and promoting the welfare of children, young people and adults and expects all staff and volunteers to share this commitment.

The post is subject to an enhanced DBS check, satisfactory references and online searches.
The post is exempt from the Rehabilitation of Offenders Act 1974.

PERSON SPECIFICATION: TEACHING ASSISTANT

Qualifications				
Essential	Desirable	A	I	R
An enhanced DBS check (completed on appointment).				x
	Evidence of further effective professional development.	x		
	First Aid Certificate	x		
	Recent Safeguarding training		x	
Hold a recognised and relevant NVQ Level 2 qualification or be able to demonstrate equivalent knowledge experience and skills.		x		
Experience				
Essential	Desirable	A	I	R
Successful experience in a primary school		x		
Have experience of working with children with a range of special educational needs and be able to provide positive and targeted support.		x		
Understanding of the importance of forging links with stakeholders.			x	
Knowledge and understanding				
Essential	Desirable	A	I	R
A knowledge and commitment to safeguarding and promoting the welfare of children and young people		x		
	Knowledge of the statutory requirements of legislation concerning Equal Opportunities, Health and Safety, Inclusion and Child Protection.	x		
	An understanding of the importance of assessment and its role in ensuring effective pupil progress.	x		
A commitment to develop a sound understanding of assessment and use school systems with children.			x	
	Experience of planning and implementing creative, learning opportunities.		x	
	Be able to write and implement Targeted Support Plans and keep records.		x	
Skills				
Essential	Desirable	A	I	R
Listen and communicate effectively (both orally and in writing) to a variety of audiences.		x	x	
Good level of English and mathematics, enabling effective support for learning.			x	
Set high expectations for pupil behaviour, establishing and maintaining a good standard of discipline through well-focused teaching.				x
Show strong interpersonal skills, responding appropriately to both adults and children.			x	
Able to deal sensitively with people and resolve difficult situations.			x	
Ability to support the work of colleagues.			x	
Openness to diversity and commitment to change.			x	
ICT literate.		x		

Personal characteristics				
Essential	Desirable	A	I	R
Able to develop positive and professional working relationships with pupils, parents, colleagues, governors and the wider community.				x
A commitment to excellence, inclusion and increased opportunities.			x	
Willingness to play a full role in the life of the school.			x	
	Willingness to provide an extra curricular activity.		x	
Professional, honest and loyal.				x
Awareness of the importance of confidentiality.			x	
Proven suitability to work with children and young people				**x**
Have a calm approach and positive attitude to behaviour management and all other areas of school life.			x	
Ability to organise themselves and others, under pressure.				x
Resilient, flexible and open to change, managing change sensitively.			x	
Ability to demonstrate initiative.			x	
Self-motivation.				x
Exemplary smart appearance.			x	